



OHIO HI-POINT
CAREER CENTER

POSITION VACANCY

Position:	Adult Basic & Literacy Education Instructor Part-time
Reports To:	ABLE Coordinator / Adult Director
Starting Date:	September 2009
Salary Range:	\$16.00/hour
Work Week/Year:	Hours as assigned by Coordinator/ Director
Requirements:	Four-year bachelor degree or current Ohio teaching license Punctual with excellent attendance record Proficient computer skills Excellent interpersonal & organizational skills Positive team member
Responsibilities:	Instructional planning & learner-centered activities; maintain learner portfolio of progress; maintain forms for reporting state and program required data; attend monthly staff meeting; attend workshops as necessary to attain or enhance annual professional development goals & requirements. Other duties as assigned.
Application Deadline:	Until Filled
Apply	Kimberly Davis, Superintendent Ohio Hi-Point JVSD 2280 ST RT 540 Bellefontaine OH 43311 937/599-3010 Fax 937/599-2318

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